



# Friends of Finchley Way Open Space

## Minutes of Trustee Board Meeting 11 April 2022

### 1. Welcome

Present: Richard Bartholomew, Simon Dukes, Arlette Garcia, Karen Goodman (Treasurer), Ross Houston, Suzanne King (Chair), Samuel Levy.

Apologies: Nick Dimant, Laurence Lewis, Danny Rich.

The Chair welcomed Simon Dukes to his first meeting as a Trustee.

### 2. Minutes of previous meeting

#### 2.1 Comments/corrections

No comments. Minutes accepted.

#### 2.2 Matters arising

##### 2.2.3 Tool storage

Our application to the Community Lottery Fund was successful. The container has been ordered and is due end-May.

Other items are covered in the agenda.

### 3. Financial report

Karen summarised the financial position. FoFWOS is on budget. The storage container had been paid for and is due to be installed at the end of May. Sufficient funds remained for some further planting. Funding for the new fencing had been granted (see item 5 below).

### 4. Annual Report to the Charity Commission

The report to the Charity Commission was considered and approved. It was agreed to send the budget and report to the Commission subject to Suzanne checking the details of the local authority grant and dates.

**ACTION SK/KG**

### 5. Fencing

Two detailed quotations for replacing the field fencing along part of Hamilton Way and Finchley Way had been sought, one has been received. The main gate on Finchley Way will be made more suitable for people with disabilities. New latches would also be installed. It was agreed that the Chair would check whether the allocated budget would also cover the cost of replacing the broken fencing along the boundary with Cedar Court where the trees had recently been removed.

**ACTION SK**

The quote received includes a disability compliant gate next to the field gate by 33 Hamilton Way. It was agreed that this is a good idea and that we should seek funding from LBB for creating an access path for people with disabilities from that entrance into the Orchard. This would be suitable for wheelchairs and mobility scooters as well as children's buggies. **ACTION SK**

## 6. The Copse

A decision on undertaking a tree planting survey of the Copse was deferred until the July meeting.

## 7. Planting

An on-site meeting of the Planting subcommittee will be held on 21 April at 3pm. (Richard, Arlette, Suzanne, Karen, Samuel will attend). The other member of the subcommittee is Nick, who is unable to attend. **ACTION RB, AG, SK, KG, SL**

Discussion of the paper on a protocol for assessing which plants should be planted was deferred until the next meeting.

## 8. Fundraising

The Trustees decided not to organise another fundraising campaign this year as the current budget was sufficient for known needs, including planting.

There is currently quite a lot going on so it was agreed to leave the sensory garden idea for now but it was thought that this would be suitable for a crowdfunding campaign in the future.

## 9. Launch event

It was decided to reschedule the launch event provisionally planned for 26 June as the site was not yet ready for this. A new date after 16 April 2023 was proposed.

## 10. AOB

It was proposed that species name plaques should be installed for the six larger trees recently planted in the Orchard and on the edge of the field. This would help to fulfil the charity's aim of increasing people's knowledge and appreciation of nature. Richard agreed to investigate what types of name plates were available and costs. **ACTION RB**

The Chair drew the Board's attention to the implications of the end of tenure of three trustees at the end of December (i.e., Suzanne, Richard, Samuel). All three are eligible to stand for a further term of three years. Suzanne indicated that she will not be seeking re-election and asked Richard and Samuel to decide by the July meeting whether or not they want to stand.

The Board discussed ways of recruiting new trustees. Local advertising across Barnet was suggested. Given the regular use of the site by Moss Hall Nursery it was suggested one of the parents involved could be approached to be a trustee.

It was agreed that this is a key topic for the next meeting.

## 11. Dates for next meetings

Board meeting:

4 July 2022  
3 October 2022

Work party dates

24<sup>th</sup> April  
8<sup>th</sup> and 29<sup>th</sup> May  
12<sup>th</sup> and 26<sup>th</sup> June  
10<sup>th</sup> and 31<sup>st</sup> July  
14<sup>th</sup> and 28<sup>th</sup> August  
11<sup>th</sup> and 25<sup>th</sup> September  
9<sup>th</sup> and 30<sup>th</sup> October