



Friends of Finchley Way Open Space

Minutes of Trustee Board Meeting 7 July 2022

1. Welcome

Present: Richard Bartholomew, Simon Dukes, Arlette Garcia, Karen Goodman (Treasurer) Suzanne King (Chair), Samuel Levy.

Apologies: Nick Dimant (Secretary), Ross Houston, Laurence Lewis, Danny Rich.

2. Minutes of previous meeting

2.1 Comments/corrections

No comments. Minutes accepted.

2.2 Matters arising

This extraordinary meeting was held as illness meant several trustees could not attend the scheduled meeting on 4 July. Several issues were therefore deferred but these could not wait for the October meeting.

All matters arising and deferred topics covered in the agenda.

3. Financial report

Cash in bank: £6,969.85

All projects are within budget. There is approximately £1,600 for planting in the Orchard from the LBB grant for planting in the Orchard. Additionally, there is some other money available for this planting.

Building a support for the pump has been covered within the Area Committee grant for the fencing.

Income since previous Board meeting: £9.27 from people buying through sites that donate. Trustees were reminded to use Amazon Smile if they buy via Amazon.

4. Work parties

It was agreed that Arlette and Simon will lead the 14 August work party.

ACTION AG/SD

Karen and Samuel will lead the 31 August work party.

ACTION KG/SL

5. FoFWOS

5.1 Restructuring the organisation

Looking at the list of things that the Chair does, which does not include what the Treasurer does, the Executive Committee has re-thought how the charity might operate.

It was proposed to have a Chair and Deputy Chair to reduce the burden on the Chair and to find someone a fourth member to join the executive to take on the comms role of a new role of Membership Secretary dealing with emails from Friends and other members of the public, sending out the newsletter, etc.

This proposal was adopted with Nick named as Deputy Chair.

A name was put forward and it was agreed that Suzanne should contact them.

ACTION SK

The other major task is organising the work parties. It was thought to be a good idea to spread the load and have a separate person do this. However, in order to maintain the overall vision and because we are struggling to find volunteers to take on responsibilities, this could be split between the Chair and the Deputy Chair. No decision on this was reached.

5.2 Skills audit

Trustees agreed that this is now up-to-date.

6. Future plans

Arlette presented the findings from a field trip to the garden designer John Little's garden in Stanford Le Hope, Essex. Suzanne and Richard accompanied Arlette on the trip.

After some discussion it was agreed that the membraned areas of the Orchard will be covered with material suitable for growing wildflowers. Arlette will research costs and sources of various materials to present at the October meeting. Karen and Suzanne will support her as necessary.

ACTION AG/SK/KG

It was also agreed that the area at the top of the field where the trees have been removed will be seeded with wildflowers. Karen has a friend who can help source the seeds. Volunteers can prepare the ground once Karen has found out what needs to be done.

ACTION KG

7. Film

There was little enthusiasm to make a film. Alan will be informed that Suzanne is willing to make a film of the history with him but that third parties have proved too unreliable.

ACTION SK

8. AOB

8.1 Revised health and safety document

A revised health and safety document was circulated and agreed. This is sent to all volunteers and posted on the website. The main changes are to remove the Covid section and to add a section on using the pump. It will be posted on the website.

ACTION KG

8.1 Finchley Way entrance

Karen and Suzanne have earmarked the £800 left from the first Barnet grant for the Finchley Way entrance to make it more welcoming and noticeable. It was agreed to defer this idea until we have costs for the work in the Orchard.

9. Dates for next meetings

Board meeting: 3 October 2022

Work party dates: 31st July, 14th and 28th August, 11th and 25th September, 9th and 30th October